

APPENDIX B**Reasons for original assurance levels given (below Well)**

N.B. The issues noted here may have been addressed since the original report was issued.

Quarters -1-2

AUDIT REVIEW	ASSURANCE LEVEL	ISSUES NOTED	Level at follow up
Payroll (Annual 16-17)	Adequate	<ul style="list-style-type: none">• Authorised signatory list requires updating	Annual audits not subject to follow ups
Security of Data Movement	Adequate	<ul style="list-style-type: none">• No central register of third parties who can access or are sent personal data• Incident Management Policy is overdue for review• No central register of Data Sharing Agreements	Adequate Further review to be carried out in January.
Buildings Health and Safety	Adequate	<ul style="list-style-type: none">• Health and safety policies and documents are overdue for review and need to be aligned between the two Councils.• Fire risk assessments for Council buildings are always regularly reviewed and updated.• Evacuation procedures require updating• A full review of the adequacy of CCTV needs to be undertaken.	Follow up due in November